

## NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act. If you believe that this substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

### NOTICE OF SUBSTANTIVE POLICY STATEMENT

#### DEPARTMENT OF HEALTH SERVICES EMERGENCY MEDICAL SERVICES

- 1. Subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**  
#SP-055-PHS-EMS  
EMS 410: Clarification of Requirements for a Transfer of a Certificate of Necessity
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
October 29, 2003
- 3. Summary of the contents of the substantive policy statement:**  
The purpose of this substantive policy is to clarify the requirements for transferring a certificate of necessity (CON). For purposes of this substantive policy, transfer is defined in A.A.C. R9-25-901 as a change of ownership or type of business entity.
- 4. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a new substantive policy statement.
- 5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**  
Name: Dona Marie Markley, EMS Administrator  
Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services  
150 N. 18th Avenue, Suite 540  
Phoenix, AZ 85007  
Telephone: (602) 364-3152  
Fax: (602) 364-3568  
E-mail: dmarkle@hs.state.az.us  
or  
Name: Kathleen Phillips, Rules Administrator  
Address: Arizona Department of Health Services  
1740 W. Adams, Suite 202  
Phoenix, AZ 85007  
Telephone: (602) 542-1264  
Fax: (602) 364-1150  
E-mail: kphilli@hs.state.az.us
- 6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
A copy of the substantive policy statement may be obtained from the Department of Health Services, Bureau of Emergency Medical Services, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007 for a 25¢ per page copying charge. Payment is accepted in cash or by money order made payable to the Department of Health Services.